

**Notice of a meeting of the STAFF & STUDENT MATTERS COMMITTEE**  
**to be held in School at 5.00pm on Tuesday 15<sup>th</sup> March 2022**

**A G E N D A**

1. **Apologies for Absence**
2. **Declaration of Interests**
3. **Student Issues**
  - 3.1 - Student Voice Minutes – to receive recent minutes & verbal report (*attached*)
  - 3.2 - Sixth Form Council Minutes – to receive recent minutes & verbal report (*attached*)
  - 3.3 - Issues raised by Student Representatives – to receive any other issues
4. **Minutes of the Previous Meeting held on 30<sup>th</sup> November 2021** – to agree as a correct record (*attached*)
5. **Matters Arising** – and not covered as a separate item below
6. **Chair's Action** - to note any actions/approvals taken since the last meeting
7. **General School Update** – to receive verbal report on schooling, student wellbeing. Examinations and Ofsted
8. **Staffing** – to receive verbal report on staffing, staff workload and staff well-being
9. **Staff Development** - to receive report (*attached*)
- 9b. **Teaching & Learning** – to receive verbal report
10. **School Development Plan 2021-22** – Mid Term Review - to review relevant Committee sections (*attached*)
11. **Care & Guidance Report** – to receive written report including year leader reports, plus information on Young Carers (*attached x2*)
12. **SEN** – to receive SEND update (*attached*)
13. **Admissions** - to receive update following National Offer Day (*attached*)
14. **Pupil Premium** – to receive update (*attached*)
15. **Safeguarding** – to receive verbal update on number of internal referrals to the Designated Safeguarding Lead since the last meeting
16. **Policies** – to review and approve:
  - 16.1 – Suspension & Exclusion Policy – revised terminology, statutory, 3-year review (*attached*)
  - 16.2 – Behaviour Policy – revised, statutory, 4-year review (*attached*)
  - 16.3 – Anti-Bullying Policy – non-statutory, 4-yr review (*attached*)
  - 16.4 – Staff Leave of Absence Policy – non-statutory, 4-yr review (*attached*)
  - 16.5 – Recruitment Policy - non-statutory, 4-yr review (*attached*)
  - 16.6 – Bereavement Policy - non-statutory, first annual review (*attached*)
  - 16.7 – Staff Development Policy – non-statutory, (newly combined Staff Induction & CPD Policy & Leadership Development Policy, both seen previously) 4-yr review (*attached*)
  - 16.8 – Cover & PPA Policy – non-statutory, 4-yr review (*attached*)
  - 16.9 – Probation Procedure – non-statutory, 4-yr review (*attached*) plus teaching staff & support staff contract Written Particulars (*attached x2*)

**PTO**

17. **Risk Register** – to review and approve Committee-related section (*attached*)
18. **Information Item(s):**
  - 18.1 – Disclosure & Barring Service Checks – to receive update (*attached*)
19. **Any Other Business**
20. **Date of Next Meeting** – to agree 5.00pm on Wednesday 29<sup>th</sup> June 2022

## **PART B**

### **CONFIDENTIAL AGENDA ITEMS**

21. To receive information on any confidential matters (if required).